privacy notice for data collected via https://ntd-network.org/

This section of the Privacy Notice provides you with the privacy information that you need to know before you provide personal data to the University for the particular purpose(s) stated below.

If you have questions or issues or if you want to update personal data we are holding please contact
Sabine Schindler, ntd.network@durham.ac.uk
Chemistry Department
Durham University
Lower Mountjoy
Stockton Road
Durham DH1 3LE, UK

We/us: Global Network for Neglected Tropical Diseases, Chemistry Department, Durham University, Lower Mountjoy, Stockton Road, Durham DH1 3LE, UK

Type(s) of personal data collected and held by us and method of collection:
We hold the details you provide when you are signing up on the webpage which are your name, surname, email address, affiliation, position, phone number, country.

How personal data are stored by us:
Data are being held in a proprietary database with access limited to the GCRF NTD network administrators

How personal data are processed by us:
We will use your data to deliver news to you, send emails about job opportunities and network events

Who we share personal with:
We are not sharing your data with third parties

How long personal data is held by us:
For the duration of the GCRF NTD network, afterwards we will destroy your data

How to object to us processing your personal data:
Please send an email to ntd.network@durham.ac.uk

Links to other websites:
If we provide links to other webpages please read their privacy statements

GENERIC PRIVACY NOTICE

Durham University's responsibilities under data protection legislation include the duty to ensure that we provide individuals with information about how we process personal data. We do this in a number of ways, one of which is the publication of privacy notices. Our privacy notices comprise two parts – a generic part and a part tailored to the specific processing activity being undertaken.

Data Controller

The Data Controller is Durham University. If you would like more information about how the University uses your personal data, please see the University's Information Governance webpages or contact:

Information Governance Unit
Telephone: (0191 33) 46246 or 46103
E-mail: info.access@durham.ac.uk

Data Protection Officer

The Data Protection Officer is responsible for advising the University on compliance with Data Protection legislation and monitoring its performance against it. If you have any concerns regarding the way in which the University is processing your personal data, please contact the Data Protection Officer:

Jennifer Sewel
University Secretary
Telephone: (0191 33) 46144
E-mail: jennifer.sewel@durham.ac.uk

Privacy notices and/or consent

You have the right to be provided with information about how and why we process your personal data. Where you have the choice to determine how your personal data will be used, we will ask you for consent. Where you do not have a choice (for example, where we have a legal obligation to process the personal data), we will provide you with a privacy notice. A privacy notice is a verbal or written statement that explains how we use personal data.

Whenever you give your consent for the processing of your personal data, you receive the right to withdraw that consent at any time. Where withdrawal of consent will have an impact on the services we are able to provide, this will be explained to you, so that you can determine whether it is the right decision for you.

Accessing your personal data

You have the right to be told whether we are processing your personal data and, if so, to be given a copy of it. This is known as the right of subject access.

Right to rectification

If you believe that personal data we hold about you is inaccurate, please contact ntd.network@durham.ac.uk and we will investigate. You can also request that we complete any incomplete data.

Once we have determined what we are going to do, we will contact you to let you know.

Right to erasure

You can ask ntd.network@durham.ac.uk to erase your personal data in any of the following circumstances:

- We no longer need the personal data for the purpose it was originally collected
- You withdraw your consent and there is no other legal basis for the processing
- You object to the processing and there are no overriding legitimate grounds for the processing
- The personal data have been unlawfully processed
- The personal data have to be erased for compliance with a legal obligation
- The personal data have been collected in relation to the offer of information society services (information society services are online services such as banking or social media sites).

Once we have determined whether we will erase the personal data, we will contact you to let you know.

Right to restriction of processing

You can ask us to restrict the processing of your personal data in the following circumstances:

- You believe that the data is inaccurate and you want us to restrict processing until we determine whether it is indeed inaccurate
- The processing is unlawful and you want us to restrict processing rather than erase it
- We no longer need the data for the purpose we originally collected it but you need it in order to establish, exercise or defend a legal claim and
- You have objected to the processing and you want us to restrict processing until we determine whether our legitimate interests in processing the data override your objection.

Once we have determined how we propose to restrict processing of the data, we will contact you to discuss and, where possible, agree this with you.

Making a complaint

If you are unsatisfied with the way in which we process your personal data, we ask that you let us know so that we can try and put things right. If we are not able to resolve issues to your satisfaction, you can refer the matter to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Telephone: 0303 123 1113
Website: Information Commissioner's Office